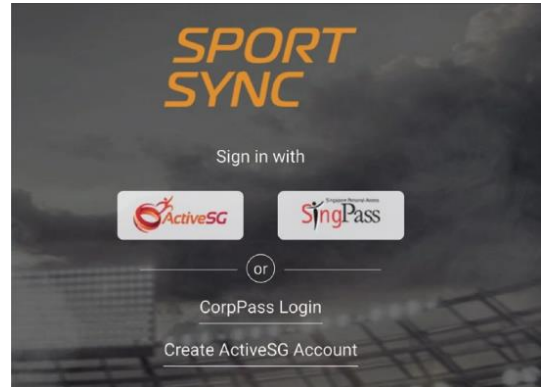


New Application

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Step 1

Launch Internet Browser app
(e.g., Chrome / Safari)



Step 2

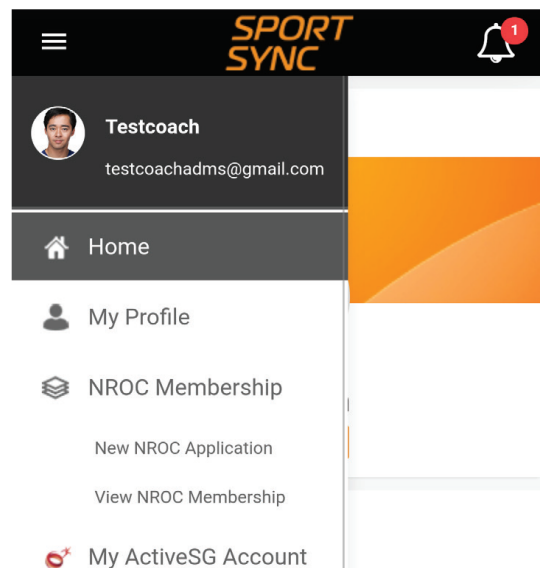
Login on www.sportsync.sg using

- ActiveSG
- SingPass

Once logged in, you will be directed to the Sportsync homepage

Step 3

Click the top left 'Menu' icon, then click 'NROC Membership', followed by 'New NROC Membership'

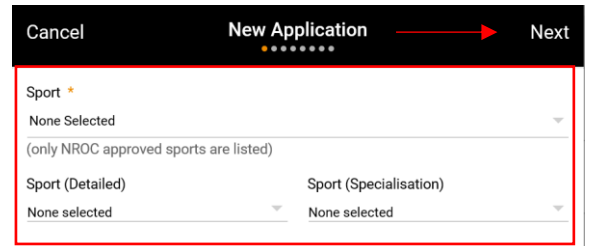


New Application

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Step 4

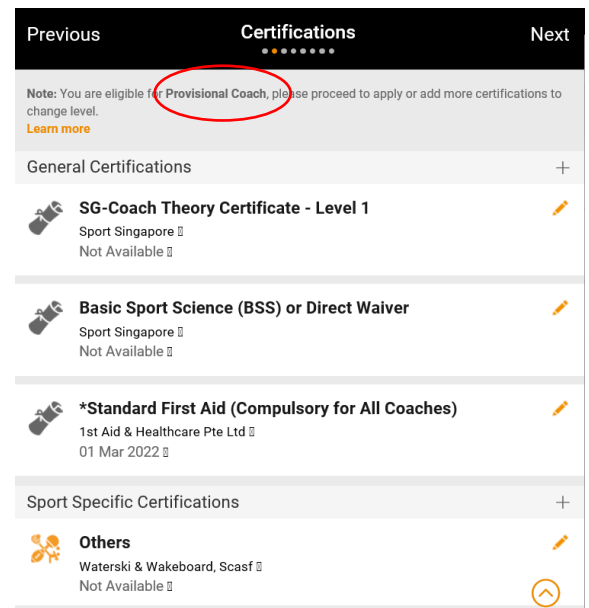
Fill up the details accordingly and proceed by clicking 'Next'



The screenshot shows the 'New Application' form with a progress indicator of 6 dots, the 4th dot being filled. The 'Sport' dropdown menu is open, showing 'None Selected' and a note '(only NROC approved sports are listed)'. Below the dropdown are two columns: 'Sport (Detailed)' with 'None selected' and 'Sport (Specialisation)' with 'None selected'. The form has 'Cancel' and 'Next' buttons at the top.

Step 5

Upload certifications accordingly and ensure that you are registering for the intended level; Provisional/Full



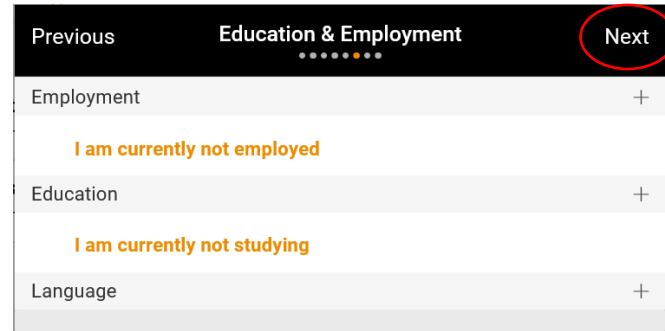
The screenshot shows the 'Certifications' screen with a progress indicator of 6 dots, the 5th dot being filled. A note states: 'Note: You are eligible for **Provisional Coach**, please proceed to apply or add more certifications to change level. [Learn more](#)'. The screen is divided into two sections: 'General Certifications' and 'Sport Specific Certifications'. Under 'General Certifications', there are three items: 'SG-Coach Theory Certificate - Level 1', 'Basic Sport Science (BSS) or Direct Waiver', and '*Standard First Aid (Compulsory for All Coaches)'. Under 'Sport Specific Certifications', there is one item: 'Others'. Each item has a status of 'Not Available' and an edit icon.

New Application

Please click [here](#) for FAQ

Step 6

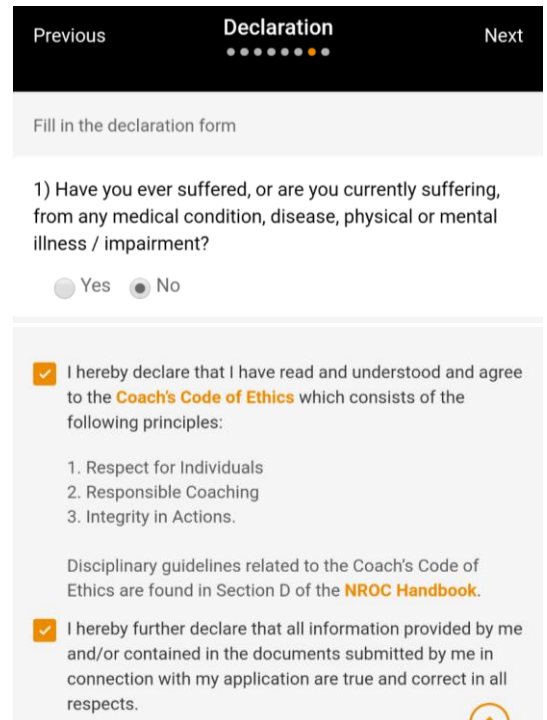
Follow the guided application process by completing each step and clicking on 'Next'



The screenshot shows a mobile application interface for the 'Education & Employment' step. At the top, there are navigation options: 'Previous', 'Education & Employment' (with a progress indicator of 6 dots, the 6th dot being filled), and 'Next'. The 'Next' button is circled in red with an arrow pointing to it. Below the header, there are three expandable sections: 'Employment' with a '+' icon and the text 'I am currently not employed'; 'Education' with a '+' icon and the text 'I am currently not studying'; and 'Language' with a '+' icon.

Step 7

Ensure that the declaration questions are answered truthfully and to the best of your knowledge



The screenshot shows a mobile application interface for the 'Declaration' step. At the top, there are navigation options: 'Previous', 'Declaration' (with a progress indicator of 6 dots, the 6th dot being filled), and 'Next'. Below the header, the text 'Fill in the declaration form' is displayed. The first question is: '1) Have you ever suffered, or are you currently suffering, from any medical condition, disease, physical or mental illness / impairment?'. Below the question are two radio button options: 'Yes' and 'No', with 'No' selected. Below the question, there is a declaration section with a checked checkbox: 'I hereby declare that I have read and understood and agree to the Coach's Code of Ethics which consists of the following principles:'. The principles listed are: 1. Respect for Individuals, 2. Responsible Coaching, and 3. Integrity in Actions. Below the principles, it states: 'Disciplinary guidelines related to the Coach's Code of Ethics are found in Section D of the NROC Handbook.' At the bottom of the declaration section, there is another checked checkbox: 'I hereby further declare that all information provided by me and/or contained in the documents submitted by me in connection with my application are true and correct in all respects.' A small orange icon is visible at the bottom right of the form.



New Application

Please click [here](#) for FAQ

Step 8

Ensure that you have read through the terms and conditions and then click 'Agree'

